BIDDING DOCUMENTS

Issued on: 14 September 2024

for

Procurement of Design and Build/Turnkey Contract for the Construction of the Mauritius Post Ltd Building at Trou D'Eau Douce

Reference No: ITB 2 of 2024

OPEN ADVERTISED BIDDING

Employer: Mauritius Post Ltd

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PRESS NOTICE

The Mauritius Post Ltd (MPL) has the pleasure to invite potential and experience firms to submit their best proposal for the **Design and Build/Turnkey Contract for the Construction of a Building at Trou D'Eau Douce**

Relevant documents & forms for the above tender may be downloaded from our website www.mauritiuspost.mu.

NOTE: - TECHNICAL AND FINANCIAL TO BE SUBMITTED IN SEPARATE ENVELOPES

Offers in sealed envelopes clearly marked with the ITB No. 2 of 2024 – Design and Build/Turnkey Contract for the Construction of a Building at Trou D'Eau Douce should be deposited in the <u>Tender Box at The Mauritius Post Ltd 1, Sir William Newton Street Port Louis 11328 by 16 October 2024 by 13.00 hours at latest.</u>

Offers received after the specified time and date will not be considered.

Bidders are invited to check our website for <u>any addendum</u> that may be issued by 10 October 2024 at latest, prior to submitting their bids.

The MAURITIUS POST LTD reserves the right to split the tender or to accept or reject any tender or all tenders, and to annul the tendering process and reject all tenders at any time prior to award of the contract without thereby incurring any liability to any Tenderer, or any obligation to inform any tenderer on the grounds for the company's actions.

The Mauritius Post Ltd Post Office Headquarters 1, Sir William Newton Street Port Louis 11328

Date: 14th September 2024

Bid Data Sheet

A. Introduction

The Employer is: The Mauritius Post Ltd

The number of the Invitation for Bids is: ITB 2 OF 2024

The name of the ITB is: Design and Build/Turnkey Contract for the Construction of MPL Building at Trou D'Eau Douce

The identification number of the OAB is: ITB 2 OF 2024

The Funding Agency is: The Mauritius Post Ltd

Open Advertised Bidding to local contractors

The individuals or firms in a joint venture or association shall be jointly and severally liable.

B. Bidding Documents

Questions should be submitted to the Employer in writing not later than 7 days prior to the date of the bid submission.

C. Preparation of Bids

The Bidder shall submit with its bid the following additional documents:

- a. Architectural Design Report and drawings [Duly certified by Registered Professional Architect or equivalent.]
- b. A 3 D Modelling (4 elevations) of the proposed master plan.
- c. Civil/Structural Engineer Design Report [Duly certified by Registered Professional Engineer or equivalent.]
- d. Preliminary Design calculation and drawings for structural members by the Civil/Structural Engineer.
- e. Mechanical/ Electrical Engineer Design Report and drawings [Duly certified by Registered Professional Engineer.]

Alternative bids are allowed.

The prices mentioned in the Bid Form shall be in Mauritian Rupees.

Instructions to Bidders

General

1. Eligible Bidders

- 1.1 A Bidder, and all parties constituting the Bidder and any subcontractors and suppliers for any part of the Contract, including related services, may have the nationality of any country except in the case of open national bidding where the bidding documents may limit participation to citizens of Mauritius or entities incorporated in Mauritius, if so qualified in the BDS.
- 1.2 A Bidder shall be deemed to have the nationality of a country if the Bidder is a citizen or is constituted, incorporated registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related Services.
- 1.3 (a) In accordance with CIDB Act 2008, Consultants, Contractors and Sub-contractors, whether local or foreign under an existing or intended joint venture operating in the construction industry have the statutory obligation to be registered with the Construction Industry Development Board (CIDB), as appropriate, prior to bidding for the project.
 - (b) Bidders are strongly advised to consult the website of the CIDB (cidb.govmu.org) for further details concerning registration of contractors.

1.4 **Joint Venture**

A Bidder may be a natural person, private entity, government-owned entity or any combination of such entities in the form of a joint venture or association (JVA) under an existing agreement or with the intent to enter into such an agreement supported by a letter of intent. In the case of a joint venture or association:

- (a) **unless otherwise specified in the ITB,** all members shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms, and
- (b) the JVA shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JVA during the bidding process and, in the event the JVA is awarded the Contract, during contract execution.

1.5 Conflicts of Interest

A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:

- (a) they have at least one controlling partner in common; or
- (b) they receive or have received any direct or indirect subsidy from any of them; or
- (c) they have the same legal representative for purposes of this bid; or
- (d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder, or influence the decisions of the Employer regarding this bidding process; or
- (e) a Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which such Bidder is involved. However, this does not limit the inclusion of the same subcontractor in more than one bid; or
- (f) a Bidder participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the bid;
- (g) a Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Employer as Engineer for the Contract implementation.
- 1.6 (a) A firm that has been sanctioned by the Government of the Republic of Mauritius in accordance with the above ITB 1.5 (c) shall be ineligible to be awarded a contract, or benefit from a contract during such period of time as determined by the Mauritius Post Ltd.
 - (b) A firm that is under a declaration of ineligibility by the Government of Mauritius in accordance with applicable laws at the date of the deadline for bid submission and thereafter shall be disqualified.

2. Clarification of Bidding Documents, Site Visit, Pre-Bid Meeting

- 2.1 A prospective Bidder requiring any clarification of the Bidding Document shall contact the *Employer in writing*. The *Employer* will respond to any request for clarification within seven days, provided that such request is received no later than seven (7) days prior to the deadline for submission of bids. Should the clarification result in changes to the essential elements of the Bidding Documents, the Employer shall amend the Bidding Documents.
- 2.2 The Bidder is advised to visit and examine the Site of Works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for

- preparing the bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the Bidder's own expense.
- 2.3 The Bidder and any of its personnel or agents will be granted permission by the Employer to enter upon its premises and lands for the purpose of such visit, but only upon the express condition that the Bidder, its personnel, and agents will release and indemnify the Employer and its personnel and agents from and against all liability in respect thereof, and will be responsible for death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.

3. Amendment of Bidding Documents

- 3.1 At any time prior to the deadline for submission of bids (bid preparation and hash submission deadline), the *Employer* may amend the Bidding Document by issuing addenda.
- 3.2 Any addendum issued shall be part of the Bidding Document and shall be communicated to all who have obtained the Bidding Document from the *Employer*.
- 3.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the *Employer* may, at its discretion, extend the deadline for the submission of bids (bid preparation and hash submission.

Preparation of Bids

4. Cost of Bidding

- 4.1 The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Employer shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 4.2 The Bid, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Employer, shall be written in English. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Bid, such translation shall govern.
- 4.3 Notwithstanding the above, documents in French submitted with the bid may be accepted without translation.

5. Bid Prices and Discounts

- 5.1 The prices and discounts quoted by the Bidder in the response templates for Financial Proposal and for the Schedules of prices shall conform to the requirements specified below.
- 5.2 The Bidder shall fill in rates and prices for all items of the Works described in the Schedule of Prices at Annex 4. Items against which no rate or price is entered by the Bidder will not be paid for by the Employer when executed and shall be deemed covered by the rates for other items and prices in the Schedules of Rates.
- 5.3 The price to be quoted in the Financial Proposal shall be the total price of the Bid, excluding any discounts offered.
- 5.4 The Bidder shall quote any unconditional discounts and the methodology for their application in the Form for Financial Proposal, in accordance with Schedule of Prices at Annex 4..
- 5.5 The bidder shall submit his bid price inclusive of VAT

6. Documents Comprising the Technical Proposal

6.1 Bidders shall furnish a Technical Proposal including a Design Proposal statement of work methods, equipment, personnel and any other information, in sufficient detail to demonstrate the adequacy of the Bidders' Technical Offer to meet the design and construction of the Employer's Requirements, the completion time and as otherwise stated in the ITB.

7. Documents comprising the Financial Proposal

7.1 In accordance, Evaluation and Qualification Criteria, to establish that the Bidder continues to meet the criteria used at the time of prequalification, the Bidder shall upload and provide in the corresponding information sheets, updated information on

any assessed aspect that changed from that time, or if post-qualification applies, the Bidder shall upload and provide the information requested.

8. Period of Validity of Bids

8.1 Bids shall remain valid for the period **one hundred and twenty** (120) calendar days from the date set for the submission of Tenders. The tendered sum shall remain effective and irrevocable for this period. A bid valid for a shorter period shall be rejected by the Employer as non responsive.

9. Bid Opening

9.1 The Financial Proposals shall be kept sealed and secured until the Technical Proposals evaluation is complete.

Evaluation and Comparison of Bids

10. Confidentiality

- 10.1 Information relating to the evaluation of bids and recommendation of contract award shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders.
- 10.2 Any attempt by a Bidder to influence the Employer in the evaluation of the bids or Contract award decisions may result in the rejection of its bid.

11. Clarification of Bids

- 11.1 To assist in the examination, evaluation, and comparison of the bids, and qualification of the Bidders, the Employer may, at its discretion, ask any Bidder for a clarification of its bid. Any clarification submitted by a Bidder that is not in response to a request by the Employer shall not be considered. The Employer's request for clarification and the response shall be in writing. No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the bids.
- 11.2 If a Bidder does not provide clarifications of its bid by the date and time set in the Employer's request for clarification, its bid may be rejected.

12. Evaluation of Technical Proposals

- 12.1 The Employer shall then proceed with a marking system as provided in Section 1 Evaluation and Qualification Criteria to compare bids that are substantially responsive.
- 12.2 Only those Technical proposals having scored the pass mark or more shall be retained for the further evaluation.

13. Employer's Right to Accept Any Bid, and to Reject Any or All Bids

13.1 The Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders. In case of annulment, all bids submitted and specifically, bid securities, shall be promptly returned to the Bidders.

Award of Contract

14. Award Criteria

14.1 The Employer shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Document in the order of highest scored marks where the evaluation was based on a marking system, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

15. Notification of Award

15.1 Until a formal contract is prepared and executed, the notification of award shall constitute a binding Contract.

16. Signing of Contract

- 16.1 Promptly upon notification, the Employer shall send the successful Bidder the Contract Agreement.
- Within twenty-eight (28) days of receipt of the Contract Agreement, the successful Bidder shall sign, date, and return it to the Employer.
- 16.3 If any negotiations or clarifications are required either by the Employer or by the successful Bidder, they shall be completed within the same twenty-eight (28) days of receipt of the Letter of Acceptance by the successful Bidder, unless otherwise agreed in writing by both parties. Failure to conclude negotiations/clarifications does not excuse the successful Bidder from timely submission of the Performance Security.

17. Commencement Date

The Commencement Date shall be agreed between the successful Bidder and the Employer.

18. Contract Period

The whole of the works shall be completed within 6 (six) months as from award of tender.

19. Fixed Price Tender

Tenders shall be on a fixed price basis. Tenderers must allow in their tender for any fluctuation in prices of materials, labour, equipment, transport cost, taxes, exchange rates and overhead cost. Tenderers are informed that all rates, sums, etc., inserted against items of works in their rates/quotes shall be inclusive of all taxes and value-added tax.

20. Performance Bond

The Successful Bidder/s shall submit a Performance Bond established through a local commercial bank acceptable to the Mauritius Post Ltd, for an amount equivalent to 10 % of the Contract Price, including VAT.

If the selected Successful Bidder fails to provide the Performance Bond within 15 days of notification of the acceptance of his Offer, the Mauritius Post Ltd shall forfeit the full amount of his Tender Bond, as compensation for such default.

The Performance Bond shall remain valid until **60 (sixty) days** after the successful delivery of services stipulated in the Agreement.

SECTION 1

Evaluation and Qualification Criteria

Design Personnel

The Bidder must demonstrate that it will have the personnel (Design & Contractor's Superintendence) for the key positions that meet the following requirements.

Sr No	Position	Total Work Experience (years)
1	A Lead Consultancy Firm in Project Management/Architecture to head a team of Consultants namely an Architect, a Civil/Structural Engineer, a Mechanical/Electrical Engineer, a Quantity Surveyor and any other professional which the bidder intends to team up for design and satisfactory execution of the project.	5
2	Architect shall be an Architect registered with the Professional Architects Council (Mauritius) or equivalent Body and having at least 5 years' experience and having successfully designed at least one project of similar size and complexity that has been successfully completed.	5
3	Structural/Civil Engineer shall be a Civil Engineer registered with the Council of Professional Engineers (Mauritius) or equivalent body with a minimum of 5 years' experience and involved in the design of at least two reinforced concrete building.	5
4	Mechanical Engineer shall be Mechanical Engineer registered with the Council of Professional Engineers (Mauritius) or equivalent body with a minimum 5 years existence and shall have handled at least one Building Construction project	5
5	Electrical Engineer shall be Electrical Engineer registered with the Council of Professional Engineers (Mauritius) or equivalent body with a minimum 5 years' experience and shall have handled at least one project as per the Employer requirement.	5
6	Quantity Surveyor shall be a Quantity Surveyor who is registered with the Professional/ Quantity Surveyor's Council (Mauritius) or equivalent body with a minimum of 5 years' experience	5

The Contractor may associate either in JV or with specialist professional Lead Consultancy Firm, Architect, Structural/Civil Engineer, M&E Engineers and Quantity Surveyor having necessary experience and have executed a similar project. In case of JV provisional CIDB certificate must be submitted at time of submission of bids.

Contractor's Superintendence

Sr No	Position	Total work experience-
1	One Contract Manager who is a Registered Engineer with the Council of Professional Engineers (Mauritius)/ Architect registered with the Professional Architect Council or equivalent body and has a minimum of 5 years' experience in Building construction works.	5
2	A full time Site Agent holding at least a diploma in building and civil engineering from the University of Mauritius or equivalent and a minimum 5 years' experience in the Building Construction Works of a project of an equivalent size.	5
3	One full time General Foreman with a minimum of 5 years' experience in construction works.	5
4	One experienced Electrician holding the National Trade Certificate (NTC) in electrical installation works (Module 1,2,3) issued by the Mauritius Examinations Syndicate and the MITD (Ex-IVTB).	5
5	One qualified Health and Safety Officer.	5

The Bidder must demonstrate that it owns or hire the key equipment listed hereafter

No.	Equipment Type and Characteristics	Minimum Number required
1	Excavator	1
2	Concrete Mixer	1
3	Backhoe Loader	1
4	Compactor (roller-type or wacker-type)	1
5	Air Compressor	1
6	Skid-Steer Loaders	1
7	Jet frames and scaffolding	Lot

The Bidder shall provide further details of proposed items of equipment.

1.1 Mandatory Evaluation Criteria

Bidders will have to response-to-Response Templates in respect of certain mandatory evaluation criteria related to Eligibility, Qualification and Experience, and Technical.

For ease of the reference those mandatory criteria are listed hereunder.

- (i) The Design proposal including report, sample calculations, preliminary drawings from Architect, Civil/structural Engineer, M&E Engineer. Shedule of payment
- (ii) Qualification criteria

- (iii) Experience general and specific
- (iv) Adequacy of Financial Resouces to carry out the work
- (v) Eligibility criteria

1.2 Comparing of Bids as per a marking system

The selection methodology will be based on a marking system and evaluation will be carried out for first instance, on Technical Aspects solely. Criteria for technical evaluation shall be as follows: -

A.	Contractor's Firm Experience	30 Marks
B.	Contractor's Design Team	20 Marks
C.	Functional and Architectural Aspect	15 marks
D.	Structural Proposals	20 marks
E.	Mechanical/ Electrical Proposals	15 marks

Financial offer of only those bidder, scoring more than 50% marks in sub category A, B and C of the evaluation critria (listed A to E above) and 75% overall shall be considered as responsive for further evaluation.

The Price quoted by each bidder will be awarded marks on a percentage basis with reference to the lowest bid scoring the maximum marks as shown below.

1.3 Financial Evaluation

The prices shall be compared as per the detailed marking system. The lowest financial proposal (Fm) will be given maximun mark (Sm) allocated for that component and the marks for others for that component shall be computed as follows: -

S = Sm xFm/F

Where F is the Price of the proposal for that component under consideration.

The technical and financial marks of each qualified bidder will be lumped in the ratio: 70% for technical and 30% for financial.

1.4 Award

The bid having scored the maximum aggregate marks on technical and financial evaluation will be the best evaluated and will be awarded the contract.

2. Format of Bidder's Proposal: -

The bidder shall submit appropriate drawings and reports to explain his scheme. Though working drawings are not expected at this stage, the scheme shall be detailed enough to enable the pricing to be realistic.

The following shall be the schedule of the proposal.

3.1 Drawings

Site and Location Plan – min Scale 1:250, showing proposed finish levels of the building, tarmac, drainage, external ground levels, sewerage system, rain water disposal system, water supply reticulation, landscaping and setbacks etc.

The following to a min scale of 1:100

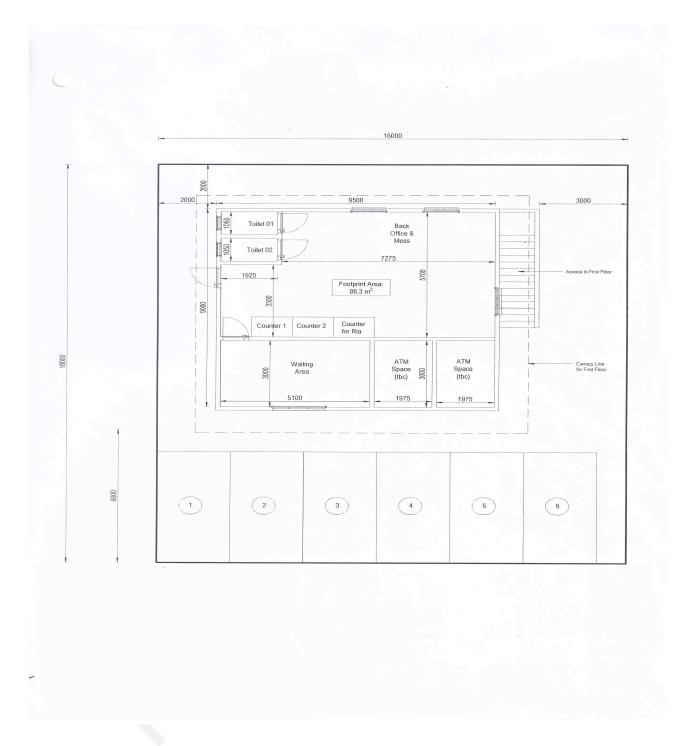
Floor plans Roof plan Sections (minimum 2) Elevations

A minimum of four 3-Dimensional Perspective (Elevations).

Proposal to also include the following:

- A schedule of finishes
- Schedule of sanitary wares & fittings.
- Schedule of openings
- Technical literature and details for acoustic panels, insulation materials, wooden flooring, tiles, sanitary wares and fittings.
- International Standards Used.
- **3.2** Structural and Civil Engineering drawings showing the general design proposal layouts plan, sections.
- 3.3 Mechanical and Electrical drawings showing the general design proposal.
- 3.4 A report of not more than 20 (A-4) pages each explaining the general concept as regards the methodology of the construction, architectural, structural & civil and mechanical & electrical design proposals.
- 3.5 Detailed schedule of areas and the specifications proposed by the bidder vis a vis the requirements mentioned in the Architectural Brief, must be submitted in a tabular form. Any other typical details, which the bidder may consider as an important feature of his proposal to an appropriate scale.

Annex 1 – Draft Plan



ANNEX 2

Registered at Registrat General Department Mauritius

Title No:

LS99/99109067

Digitally signed by VENKATACHELLUM
Vilayalturui Registration Officer Serior Registration

Officer

Date: 2023-02-06 14:36:56

RASHID AHMED JEEWA Suite 207 Chancery House Listel Geoffroy Street Port Louis - Republic of Mauritius Tel: 208-1560 / 212-6117 / 272-6876 Fax: 212-3979



Signature: Nobel

RÉPUBLIQUE DE L'ÎLE MAURICE L'AN DEUX MILLE VINGT TROIS

RAPPORT D'ARPENTAGE

Rapport en conformité avec la Cadastral Survey Act 2011 fait à la requête de la 'Mauritius Post Ltd', contenant description d'une portion de terrain située à la Route Côtière de Trou D'eau Douce B59, Trou D'eau Douce dans le district de Flacq, appartenant à l'Etat qui va être utilisée dans l'investissement du développement de la Poste de Trou D'eau Douce suivant un transfert d'engagements entre le Gouvernement de Maurice et "The Mauritius Post Ltd" daté le 27 février 2023 en vertu de l'Acte de "Transfer of Undertaking Act 2003".

AUTORISATION DU DÉVELOPPEMENT

L'autorisation du "Chief Surveyor" du **Ministère du Logement et des Terres** avait été préalablement obtenue suivant sa lettre du **14 juin 2018** et portant la référence **SAPPL/7412/C08/1**.

ARPENTAGE

J'ai mesuré la susdite portion de terrain et l'ai trouvée être de la contenance de **DEUX CENT QUATRE VINGT DIX MÈTRES CARRÉS (290 m²) (PIN 1422080152)** comprise dans les abornements suivants:

<u>Du premier côté,</u> par un terrain appartenant à **Louis Edwin Pierrot**, sur **seize mètres** (16.00m).

<u>Du deuxième côté</u>, par un **chemin commun**, sur **dix huit mètres et quarante six** centimètres (18.46m),

<u>Du troisième côté</u>, par une **réserve** de **cinquante centimètres (0.50m)** de large longeant la Route Côtière de Trou d'Eau Douce B59, sur **quinze mètres et quatre vingt quinze centimètres (15.95m)**,

Et du quatrième et dernier côté, par "Trou d'Eau Douce Health Care (Dispensaire)", sur dix sept mètres et quatre vingt treize centimètres (17.93m).

MP age

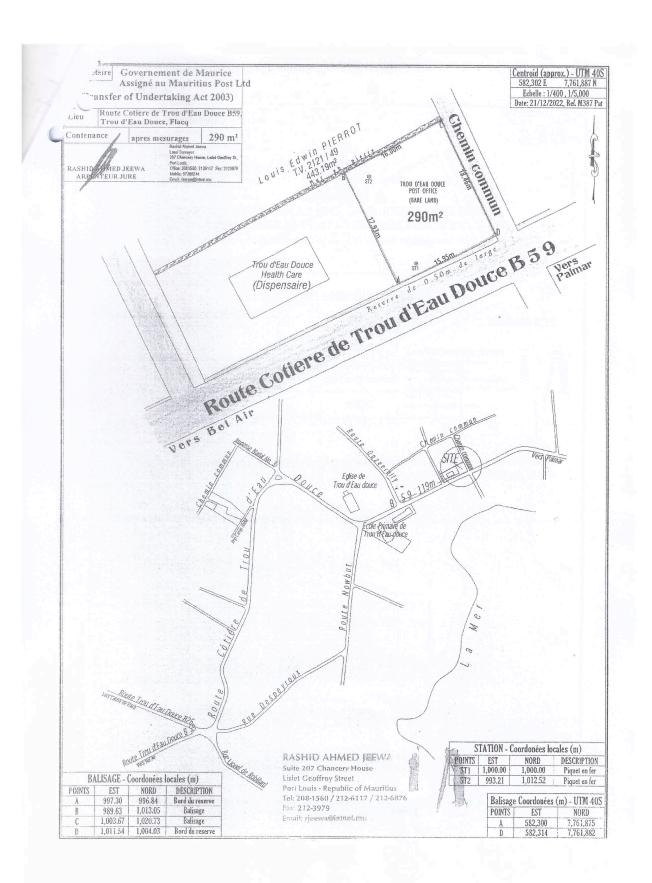
Le tout comme je le fais voir au plan figuratif y joint.

Fait et clos en simple minute, ce 31 janvier, 2023. Enregistré au Reg: LS 99/99109067

Rashi Ahmed Jeewa Arpenteur Juré

2|Page

RASHID AHMED JEEW/A Suite 207 Chancery House Lislet Geoffroy Street Port Louis - Republic of Mauritius Tel: 208-1560 / 212-6117 / 212-6876 Fax. 212-3979 Email: rjeewa@intnel.mu





MINISTRY OF HOUSING AND LAND USE PLANNING PARCEL IDENTIFICATION NUMBER (PIN)

(PIN issued under Section 7(3) of the Cadastral Survey Act 2011)

Parcel Identification Number (PIN)

PCR 490/2023

PIN Attribution

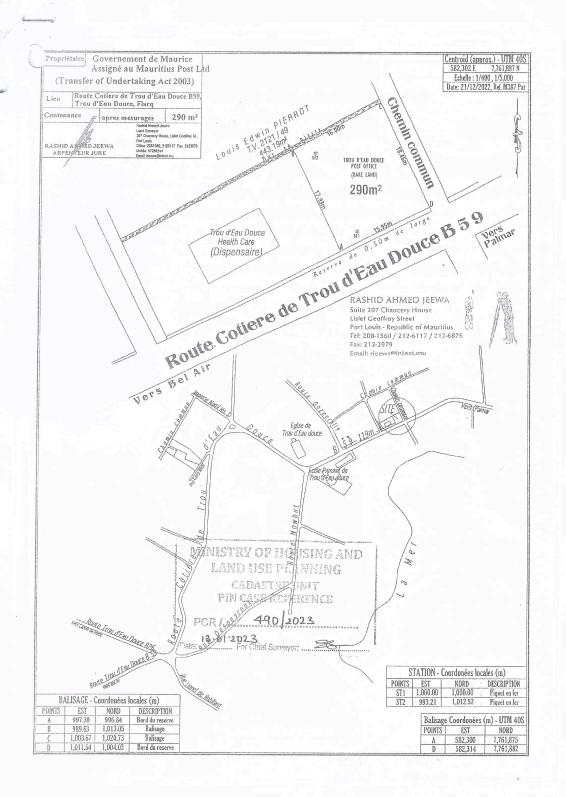
SN	Extent (Survey)	PIN
1	290m²	1422080152

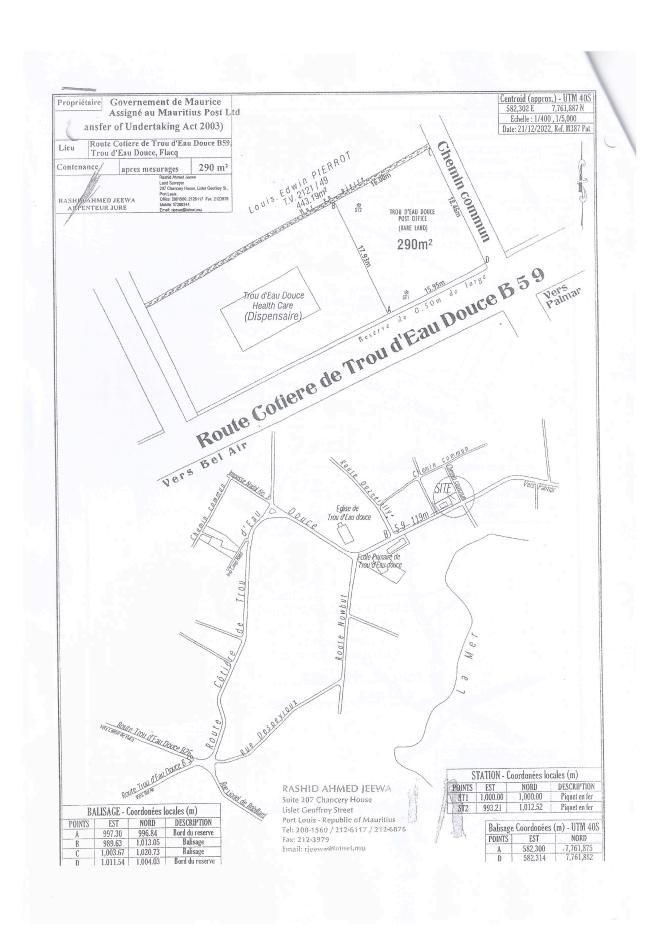
This PIN is assigned to the plot of Land as illustrated in the annexed site/location plan bearing the seal of the Ministry.

MINISTRY OF HOUSING AND LAND USE PLANNING CADASTRE UNIT



Disclaimer: This document should not be construed as a title deed of ownership of the land.





Plan conforme au

"REGISTRATION DUTY ACT, SECTION 49 (SITE PLAN), REGULATIONS 1991"

et

"INTERNATIONAL SYSTEM GN155 (S.I. UNIT) Act No. 46 of 1984"

Je soussigné, Rashid Ahmed Jeewa, Arpenteur Juré, certifie m'être rendu à la Route Côtière de Trou D'eau Douce B59, Trou D'eau Douce dans le district de Flacq à l'effet de dresser un plan indiquant l'emplacement d'une portion de terrain trouvée après mesurage être de la contenance de deux cent quatre vingt dix mètres carrés (290 m²), (PIN 1422080152) appartenant à l'État [qui va être utilisée dans l'investissement du développement de la Poste de Trou D'eau Douce suivant un transfert d'engagements entre le Gouvernement de Maurice et "The Mauritius Post Ltd" daté le 27 février 2023 en vertu de l'Acte de "Transfer of Undertaking Act 2003"].

Rashid Anmed Jeewa Arpenfeur Juré RASHID AHMED JEEWA Suite 207 Chancery House Lislet Geoffroy Street Port Louis - Republic of Mauritius Tel: 208-1560 / 212-6117 / 212-6876 Fax: 212-3979 Email: rjeewa@intret.ms

ANNEX 3

Information to be submitted by bidders:

SN	Details	Page Reference/ Annex
1.	General information on your company	
a)	Company Name	
b)	Year firm was set up	
c)	Name of Shareholders:	
	(i)	
	(ii)	
	(iii)	
d)	Name of Directors:	
	(i)	
	(ii)	
	(iii)	
e)	A copy of your latest audited financial statements	
2.	Major Clients	
a)	A list of your current 10 major clients	
b)	Letters of reference from at least 5 major clients	
3.	Documents to be submitted	
a)	Copy of CIDB Registration Card	
b)	Copy of Certificate of Incorporation	
c)	Copy of your Business Registration Card	
d)	Copy of your current Trade License	
e)	Copy of your VAT Certificate	
Name	of Bidder:	
		Phone
Contac		Number
Signat	ure of authorised signatory:	
	Company Seal	:)

ANNEX 4

Schedule of Prices

BIDDERS SHALL FILL IN ALL THE DATA DIRECTLY IN THE RESPECTIVE TEMPLATES

Bidders shall prepare the Grand Summary by bringing in all prices for local Cost Component and Foreign Cost Component from all the Price Schedules in here. This template will sum up the prices to give a Grand Total.

	Local Cost Component MUR	Foreign Cost Component MUR	Total Amount MUR
General Summary Schedules	Local Cost Component MUR	Foreign Cost Component MUR	Total Amount MUR
Schedule I_ Price Proposal_ Design, Drawings and Documentation (Base Offer)			
Schedule II _ Price Proposal_ Plant & Equipment, including mandatory spare parts, (Base Offer)			
Schedule III_ Price Proposal – Civil Works, Installations and other Services (Base Offer)			
Price Proposal_ Design, Civil Works and Documentation (Additional Items for Base Offer)			
Price Proposal _ Plant & Equipment, including mandatory spare parts (Additional items for Base Offer)			
Price Proposal _ Civil Works, Installations and Other Services (Additional items for Base offer)			
Provisional Sums and Contingencies (Total of all specified amount for Base Offer).			

SCHEDULES OF PRICES

BIDDERS SHALL FILL IN ALL THE PRICES DIRECTLY IN THE RESPECTIVE TEMPLATES

1. Schedule I _Price Proposal_ Design, Drawings and Documentation (Base Offer)

Serial No	Item Description	Local Cost Component in MUR	Foreign Component MUR	Total Amount in MUR
1.1	Design, Drawing and Documentation			

Serial No	Cod e	Description	Unit	Quantity	Rate of local component excluding VAT – MUR	Rate of Foreign Component	Currency (drop down list)	Base Rate for Foreign Currency conversion in MUR	Foreign cost component excluding VAT - MUR	Local cost component excluding VAT – MUR	Amount excluding VAT – MUR
1											
2											
3											

2. Schedule II_ Price Proposal _ Plant & Equipment, including mandatory spare parts (Base Offer)

BIDDERS SHALL FILL IN ALL THE PRICES DIRECTLY IN THE RESPECTIVE TEMPLATES

Serial No	Item Description	Local Cost Component in MUR (a)	0	Total Amount in MUR (c)
	_			

Serial No	Code	Description	Country of origin	Unit	Quantity	Rate of local component (inclusive of duty and taxes and excluding VAT) – MUR	Foreign	Currency (drop down list)	Base Rate for Foreign Currency conversion in MUR	Foreign cost component (inclusive of duty and taxes and excluding VAT) - MUR	Local cost component (inclusive of duty and taxes and excluding VAT) MUR	Amount excluding VAT – MUR
1												
2												
3												
4												
	_											
n												

3. Schedule III_ Price Proposal: Civil works, Installations and other Services (Base Offer)

BIDDERS SHALL FILL IN ALL THE PRICES DIRECTLY IN THE RESPECTIVE TEMPLATES

Serial No	Item Description	Local Cost Component in MUR	Foreign Component MUR	Total Amount in MUR
1.1				

Serial No	Cod e	Description	Unit	Quantit y	Rate of local	Foreign	Currency (drop	Base Rate for	Foreign cost	Local cost component	
					component excluding VAT –	Component	down list)	Foreign Currency conversion	component excluding VAT -	excluding VAT –	excluding VAT –
					MUR			in MUR		MUR	MIID
4									MUR		MUR
1											
2											
3											

4. Provisional Sum and Contingencies for Design and Build Works (Base)

BIDDERS SHALL FILL IN ALL THE DATA DIRECTLY IN THE RESPECTIVE TEMPLATES

Bidders may provide Provisional sum and Contingencies amount for specific sections of the works both for local cost and foreign cost components. The Total of all items shall be worked out by the system. These will have to be manually forwarded to the Grand Summary (Base). Provisional sum and contingencies shall be included in the Bid Price for evaluation purpose.

					Local Cost Component MUR	Foreign Cost Component MUR	Total Amount MUR
Serial No	Specified Provisional /Contingencies amount	Foreign Component Cost	Currency	Base Rate	Foreign component Cost MUR	Local Component Cost MUR	Amount MUR
1							
2							
3							
4							